

**THE UNITED REPUBLIC OF TANZANIA  
MINISTRY OF WATER AND IRRIGATION**



**Invitation for Bids**

Date: 18<sup>th</sup>/05/2017

**Bid No. ME-011/2016-17/G/01**

**Supply of Desktop Computers, Laptop Computers, Heavy Duty Photocopiers, UPS,  
Scanners and Projectors.**

1. The Government of the United Republic of Tanzania has received funds from Development Partners towards the implementation of Water Sector Development Programme (WSDP II) during the financial year of **2016/2017** and it intends to apply part of the proceeds of the funds to cover eligible payments under the Contract for Supply of Desktop Computers, Laptop computers, Heavy Duty Photocopiers, UPS and Scanners
2. The Ministry of Water and Irrigation now invites sealed bids from eligible Suppliers of the following goods:

<b>LOT</b>	<b>ITEMS' DESCRIPTION</b>	<b>Qty</b>
<b>1</b>	Supply of Desktop computers	60
	Supply of Laptop computers	16
	UPS (1000 VA)	8
<b>2</b>	Supply of Heavy duty Multifunction Copier with copy print and Scan Functionalities	4
	Supply of Medium/Small Scanners	6
<b>3</b>	Supply of Projectors	2

Bidders may bid for a single lot, two lots or combination of all lots, but in any case bidders must quote for full quantity in each lot. The purchaser shall evaluate the bids for each lot and award the contracts on a lot-by-lot basis or a combination of lots whichever is more economical. Bids not quoting for full quantities in a lot will be considered non-responsive.

3. Bidding will be conducted through the **National Competitive Bidding (NCB)** procedures specified in the Public Procurement (Goods, Works, Non Consultant Service and Disposal of Public Assets by Tender) Regulations, 2013 – Government Notice No. 446 and are open to all Bidders as defined in the Regulations.
4. Interested eligible Bidders may obtain further information from and inspect the Bidding Documents at the office of the **Secretary Ministerial Tender Board, Ministry of Water and Irrigation, P. O. Box 456, 40473, NBC Mazengo Branch, Kuu Street, PMU Office, Dodoma. Adjacent TRA Regional Offices** Email: [pmu@maji.go.tz](mailto:pmu@maji.go.tz) Dodoma from **8.00 to 15:30 on Monday to Fridays** inclusive except on public holidays.
5. A complete set of Bidding Document(s) in **English** and additional sets may be purchased by interested Bidders on the submission of a written application to the address given under paragraph 5 above and upon payment of a non-refundable fee of **Tanzania Shillings One Hundred Thousand (TShs. 100,000.00)**. Payment should be made to Water Laboratory Service Charges Account No 2011100078 NMB Bank; Tender number should be mentioned in the pay slip clearly.
6. All Bids must be accompanied by a **Bid security** in an acceptable form as provided in the bidding document (Bank Guarantee) in the amount of **two percent (2%)** of the Bid Price or freely convertible currencies in case of foreign Bidders. **Bid Security must be addressed to Permanent Secretary, Ministry of Water and Irrigation, P.O. Box 456 Dodoma.**
7. All sealed bids in **One (1)** original plus **Three (3)** copies, properly filled in, and enclosed in plain envelopes must be delivered to the address given below on **7<sup>th</sup> June, 2017 before or at 10:00 hour's local time.**

The outer envelope of the bid should be clearly sealed and addressed to the Secretary, Ministerial Tender Board, Ministry of Water and Irrigation P. O. Box 456 Dodoma, and marked **“TENDER NUMBER. ME/011/2016-2017/G/01 FOR SUPPLY OF DESKTOP COMPUTERS, LAPTOP COMPUTERS, HEAVY DUTY PHOTOCOPIERS, UPS, SCANNERS.**

**DO NOT OPEN BEFORE 10.00 HOURS LOCAL TIME ON 7<sup>th</sup> June, 2017**

Bids will be opened promptly after the deadline at a public bid opening ceremony to be held in presence of bidder's representatives who choose to attend at PMU Office, **Ministry of Water and Irrigation Meetings' Room (DODOMA HQ).**

8.Late Bids, Portion of Bids, Electronic Bids, Bids not received, Bids not opened and not read out in public at the bid opening ceremony **shall not** be accepted for evaluation irrespective of the circumstances.

**The Addresses:**

**Postal address:**

The Secretary, Ministerial Tender Board,  
Ministry of Water and Irrigation,  
P. O. Box 456 Dodoma,  
TANZANIA  
Email: pmu@maji.go.tz

**Physical address:**

The Secretary, Ministerial Tender Board, PMU Office,  
NBC Mazengo Branch, Kuu Street  
P. O. Box 456 Dodoma,  
40473 Dodoma  
TANZANIA

**The Permanent Secretary,  
Ministry of Water and Irrigation**